

Holywood District u3a Short Policy Papers

Safeguarding policy:

We will try to ensure that no member is subjected to abuse or inappropriate attention by any other member.

If such an incident is discovered, the committee will decide on appropriate action and if necessary report it to the police.

Equality Diversity and Inclusivity policy:

We will try to ensure that no member suffers disadvantage in u3a activities as a result of their disability, sex, race, religious belief, political opinion or sexual orientation.

Health and Safety policy:

Holywood District u3a will use its best endeavours to ensure that any venue used for u3a activities is safe, and with appropriate access for all members.

In the case of outdoor activities Group leaders will ensure that participants are aware of any hazards or of the need for specific clothing or footwear.

In the event of any incident, an accident report form will be completed and stored for 3 years.

Data Protection policy:

We will only ask for, and store information that is relevant to u3a activities. It will be stored securely and will not be shared with any other organisation.

Complaints and Disciplinary policy:

Holywood and District u3a will investigate any complaint raised to the committee. The Chairperson in consultation with the committee will determine what action is needed.

In cases of a breach of the code of conduct, the Chairperson in consultation with the committee will arrange an appropriate investigation. The member under investigation will have an opportunity to state their case. Actions will range from a warning to removal of membership, depending on the seriousness of the issue, at the discretion of the committee.